



**JOHN TUTEUR**  
REGISTRAR OF VOTERS

**NAPA COUNTY ELECTION DIVISION**  
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# **Election Observer Panel Plan**

**FEBRUARY 5<sup>th</sup>, 2008**

## **I. County & System Information**

**Napa County Contact:** **John Tuteur**, Registrar of Voters,, [jtuteur@co.napa.ca.us](mailto:jtuteur@co.napa.ca.us)

**Vendor & Voting Systems:** Sequoia NYC Edge and Optical Scan Paper Ballots –  
Central Count 400C

## **II. Purpose**

The Election Observer Panel is invited to observe all critical procedures of the election process, including Logic and Accuracy testing of each NYC Edge unit, vote by mail ballot processing, election officer trainings, Election Day activities, Election Night ballot counting, and canvass procedures.

## **III. Invite**

Between E-60 and E-29 a news release will be issued inviting the following:

- ◆ County Grand Jury
- ◆ Board of Supervisors, CAO, city managers, and city clerks
- ◆ Representatives from all county central committees
- ◆ Other groups or individuals who have expressed an interest in observing the election process

## **IV. Duties, General Rules of Conduct**

### **Observers may:**

- ◆ Observe the proceedings at the polls, including the opening and closing procedures.
- ◆ Obtain information from the precinct index that is posted near the entrance.
- ◆ Make notes and watch all procedures.
- ◆ View all activities at the central counting site on Election Day.
- ◆ View the canvass of the vote activities following the election.
- ◆ View vote by mail and provisional ballot processing.
- ◆ Ask questions of staff or voters at the polls.
- ◆ Ask questions of management personnel at the central counting site.

**OBSERVERS ARE RESPONSIBLE FOR:**

- ◆ CHECKING IN AT EACH SITE, WHETHER POLLING PLACE OR CENTRAL COUNTING SITE.
- ◆ WEARING AN IDENTIFICATION BADGE.
- ◆ MAINTAINING A PROFESSIONAL MANNER WHILE OBSERVING THE ELECTION PROCESSES.
- ◆ ENSURING THEY DO NOT INTERFERE WITH THE ELECTIONS PROCESS.

**OBSERVERS MAY NOT:**

- ◆ INTERFERE IN ANY WAY WITH THE CONDUCT OF THE ELECTION.
- ◆ TOUCH ANY VOTING MATERIALS OR EQUIPMENT OR SIT AT THE OFFICIAL WORKTABLES.
- ◆ CONVERSE WITH VOTERS (WITHIN 100 FEET OF THE ENTRANCE TO A POLLING PLACE) REGARDING THE CASTING OF A VOTE, OR SPEAK TO A VOTER REGARDING HIS OR HER QUALIFICATIONS TO VOTE.
- ◆ DISPLAY ANY ELECTION MATERIAL OR WEAR CAMPAIGN BADGES, BUTTONS OR APPAREL.
- ◆ WEAR THE UNIFORM OF A PEACE OFFICER, A PRIVATE GUARD, OR SECURITY PERSONNEL.
- ◆ TALK TO CENTRAL COUNTING SITE WORKERS WHILE THEY ARE PROCESSING BALLOTS.
- ◆ USE THE TELEPHONES, COMPUTERS OR OTHER POLLING PLACE FACILITIES AT POLLING PLACES OR THE CENTRAL COUNTING SITE.
- ◆ TOUCH ELECTION PERSONNEL.
- ◆ EAT OR DRINK IN THE POLLS OR THE CENTRAL COUNTING SITE.
- ◆ ASSIST IN OPERATIONS AT ANY POLLING PLACE.